

# FLINT MEMORIAL LIBRARY PIANO USAGE CONSENT FORM

Completion of this form indicates that the undersigned agrees to abide by the following policies in regard to the piano:

1. This form must be completed in its entirety for piano usage to be approved.
2. The undersigned is designated the party responsible for appropriate usage and care of the piano. This includes:
  - a. Reasonable protection of the piano casing while it is out of the locked cabinet. No food or beverages may be placed on the piano or consumed over the keyboard. The casing is to be kept clean and free from scratches, marks, or dents.
  - b. Retuning the piano to the locked cabinet in the working order in which it was found.
  - c. Locking the cabinet and retuning the key in the library drop box or directly to library staff immediately when the library is next open for business. If the piano is found outside the cabinet or the cabinet is unlocked, piano privileges will be suspended for the undersigned for a duration determined by the Library Director.
3. Library staff will inspect the piano for visible damage and any malfunction within 2 hours of the library's next public opening and before the Activity Room is again in use. If the piano casing is found to be damaged or the piano is malfunctioning, the undersigned will be notified that day. At the Library Director's discretion, certified repair personnel will be called to inspect the piano. If the damage or malfunction is deemed due to unusual wear and abuse, the undersigned will be responsible for reimbursing the library for all fees incurred in the inspection and repair of the piano. If the damage or malfunction is deemed normal wear and tear, the undersigned will not be responsible for repair costs.

Please print clearly:

**Name:** \_\_\_\_\_

**Organization/Event:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**I, the undersigned, agree to the terms of usage outlined above.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_