

MEDIATED INTERLIBRARY LOAN POLICY

Mediated Interlibrary Loan applies to material borrowed from libraries outside this local (MVLC) network or the Massachusetts Virtual Catalog system. Interlibrary loan service is available only to patrons in good standing.

The Flint Memorial Library offers mediated interlibrary loan as a service to patrons. Unlike interlibrary loan within the MVLC system and Virtual Catalog, materials only available through mediated interlibrary loan must be requested through library staff.

Due to a 28% cut in state tax support for Massachusetts Libraries in FY2011, materials delivered to patrons from other Massachusetts libraries may experience a delay. As of July 1, 2010, materials obtained from certain libraries, usually outside of Massachusetts, may be assessed a charge set by those libraries; this charge is outside of the Flint Memorial Library's control.

This mediated interlibrary loan is coordinated by the Massachusetts Regional Library System, at the ILL Center at the Wellesley Free Public Library. The ILL Center makes every effort to obtain materials for free, but on occasion, the only option is to borrow from an institution that charges a fee to loan an item. As a result, patrons will be asked to cover the cost of a request that requires a fee, which may range from \$3.00 to \$20.00 or more.

Policy:

When requesting materials via mediated interlibrary loan, patrons will be informed of the potential of a fee and agree to pay associated fees upon receipt of the requested material. Patrons must indicate at the time the request is made if and how much they are willing to pay. All fees assessed by the lending library will be the responsibility of the borrower. Patrons must agree to this charge, in writing, before the item(s) can be requested.

The library will absorb postage costs associated with receipt of and return of the item.

This policy applies to both North Reading residents and non-residents.

Approved by the Board of Trustees 7/28/10