

FLINT MEMORIAL LIBRARY LIBRARY OF THINGS CIRCULATION POLICY

1. Patrons must be age 18 or over to borrow tools and equipment from the Flint Memorial Library's Library of Things ("FML" or "the Library").
2. Prior to borrowing tools and equipment, all Patrons must sign the Waiver and Indemnification Form
3. By taking possession of any item, the Patron is certifying that they are capable of using that item in a safe and proper manner.
4. Only the Patron is authorized to use FML tools and equipment. The Patron shall not permit the use of items checked out to him or her by any other person unless by the express permission of the FML.
5. Patrons may borrow up ONE (1) tool or piece of equipment at a time with the exception of the binoculars and the bird-watching kit, which may be checked out as a set.
6. All tools and equipment borrowed are to be returned to the FML by close of business on their due date. Tools and equipment may only be returned during the Library's open hours, and may not be returned in the book drop.
7. All tools and equipment have a lending period of one (1), two (2), or three (3) weeks, depending on the item. The Library reserves the right to make an exception to this policy.
8. The FML may replace severely delinquent (i.e. unreturned) tools and equipment, holding the Patron responsible for the full replacement cost, in addition to the accrued late fees. The FML reserves the right to use appropriate steps to retrieve delinquent tools and equipment or unpaid fines and fees. The FML also reserves the right to forgive fees due to special circumstances.
9. Each tool or piece of equipment has its own individual renewal policy. Please enquire with the attending circulation librarian upon checking out as to your item's renewal policy.
10. The Patron agrees that FML is not responsible for any manufacturing defects in quality of workmanship or materials inherent in any borrowed tools and equipment.
11. The patrons understands that any use of personal items including but not limited to VHS tapes, photo negatives, and DVDs is undertaken at their own risk, and FML is not responsible for damage incurred to personal items while using FML equipment.
12. The Patron agrees that if any borrowed tool or piece of equipment becomes unsafe or in a state of disrepair, he or she must immediately discontinue use of the tool or equipment and notify FML of the issue on return, if not earlier.
13. All tools and equipment are to be returned in the same (or better) condition as they were issued, barring normal wear and tear. All equipment must be returned clean.
14. The Patron agrees to report any damage to the Library immediately. The Patron also agrees to pay for the loss of or damage to any item and further agrees to accept the Library's assessment of condition of items and to further agree to the Library's assessment of fair restitution for damage, dirtiness, delinquency, and/or loss of items in part or in total. This restitution amount could equal the full replacement cost of the item.
15. The Library reserves the right to refuse the loan of any item at its discretion.